

**APEX HIGH SCHOOL PARKING REGULATIONS  
2019 - 2020**

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1. All students must clear all fees and fines prior to receiving a parking permit. Permits will not be issued to students with outstanding fines or fees to Apex High School or any other school.
2. The parking fee established by the **Wake County Board of Education** for the 2019-2020 school year is **\$200**. The costs shall be pro-rated \$20 each month.
3. Parking permit applications will be available to students who have a valid North Carolina Driver's License.
4. All students who park a motor vehicle on the school campus must display the current hanging-tag permit. The tag must be hung from the inside rear view mirror, facing the front of the vehicle. Students who fail to properly display the tag will be ticketed or have their tags revoked.
5. Vehicles must be parked in assigned spaces. The only places available for student parking are the student lots. Students may not park on the road, drive-way, in intersections, in surrounding neighborhoods or in any other place, including other school campuses. Vehicles parked in the wrong space or in unauthorized areas are can be towed at the owner's expense with the possibility of the permit being revoked without refund.
6. Vehicles should be parked front-end first. Backing into spaces is not permitted.
7. The safe operation of motor vehicles is required. Vehicles must not travel in excess of 10 miles per hour. Seat belts are required for driver and **all** passengers.
8. Speeding and reckless driving are prohibited. Exiting from student lots in the afternoon will be held until buses clear the area. Citations will be issued as necessary. Students should follow the directions of the SRO or security guard.
9. Supervision is provided for parking lots; however, the school system is not responsible for damages to or theft from vehicles. Students are cautioned NOT to leave valuables in their vehicles. Parked vehicles should be left with windows closed and doors locked.
10. **Student vehicles are subject to search and seizure per Wake County School Board Policy 4342.**
11. Disabled vehicles may not be left on campus overnight. If necessary, towing should be arranged by the student.
12. If a student holding an assigned parking space transfers within the WCPSS during the year, he or she will be assigned a space at the new school with no further payment of fees, assuming the original parking tag has been returned to the office of the previous school. If no space is available at the new school, the originating school will make the refund.
13. Refunds for parking fees will be made only if the student moves away from the Wake County Public School System. Parking fees will **NOT** be refunded for:
  - voluntary withdrawal from school (dropping out);
  - long-term suspension from school;
  - school-based disciplinary action related to loss of parking privilege;
  - loss of driving privilege due to revocation of operator's license.All other refund requests are at the discretion of the principal.
14. Only one tag will be issued per space. Students may register up to two of their family vehicles. The tag may be moved from one registered family vehicle to another, but may NOT be sold, given or loaned to another student for his or her use. The penalty for so doing is revocation of parking privileges.
15. Students shall inform the office immediately of any changes in vehicle or license plate and provide a copy of the new registration. Parking spaces may be shared by students and carpooling is encouraged. Parking spaces may be shared by 2 students only. Each registered student must meet guidelines outlined by student parking regulations. Each user must register for the space at the time the space is issued. Random sharing of spaces is not allowed. Shared-space arrangements entitle only one car to be parked on campus at a time. Only one tag will be issued for the shared space.
16. Lost parking tags will be replaced for a \$10 fee. Report losses to the office.
17. School Board Policy applies while in the student parking lot and prohibits the possession and/or use of tobacco products on campus. Students may not possess tobacco products or smoke in cars at any time while on the school campus. Weapon and drug charges will result in automatic revocation.
18. Loitering in the parking lot is prohibited. Students should lock their cars and leave the parking lot immediately upon arriving at school. Students need permission from an administrator or the SRO to be in student lots during school hours. At lunch, only students using their official off-campus passes are permitted in the parking areas.
19. Students who operate a motor vehicle on campus should fully understand their duties and responsibilities. According to School Board Policy students who violate parking regulations are subject to any or all of the following consequences:
  - Revocation of parking privilege
  - Ticketing
  - Towing and storage of the vehicle, at the owner's expense
  - Disciplinary action
  - Criminal charges as prescribed by law
20. Handicapped parking is available as needed on an assigned basis and will be given priority treatment.
21. Parking a vehicle on school property is a privilege, not a right. Please review all parking regulations with your parents and call the school for clarification of any matter about which there are questions.
22. Spaces marked "STAFF" are to be used by the school employees only. Students who park in a space marked "STAFF" will face disciplinary action and/or towed at the owner's expense.
23. Student drop-off and pick-up locations will be determined and enforced by the principal, SRO and Apex PD.

24. Only visitors may use the parking spots marked "VISITOR". Students who park in a space marked "VISITOR" will face disciplinary action and/or towed at the owner's expense.
25. Attendance and tardy policy violations may result in revocation of parking privileges. Specifically, chronic tardiness to first and third and/or fourth block may result in revocation of parking privileges.
26. Student drivers leaving for off-campus lunch are responsible for knowing if persons riding with them have a lunch pass. Any student who provides transportation for a student who does not have a lunch pass or school permission to be off campus may lose his/her parking privileges for a time to be determined by administration.

Enforcement:

- A. Misdemeanor charges may be pressed against any person who is in violation of a rule concerning parking on school grounds. It is the responsibility of the Principal to see that appropriate charges are brought against persistent and/or flagrant violators and report each legal action (charges) to the Senior Director of the Security Department.
- B. The principal may revoke the parking permits and parking privilege or otherwise limit or temporarily suspend the use of parking privilege of students who are in violation of a rule concerning parking on public school grounds as per School Board Policy.
- C. The principal may invoke generally accepted means of punishing students who are in violation of rules prohibiting the forgery/counterfeiting of decals and/or related forms, the unauthorized transfer of decals, the unauthorized use of decals, or the conspiracy to do so as provided in School Board Policy.
- D. In addition to or in lieu of misdemeanor charges against a driver or school punishment of a student driver, the principal may have any motor vehicle removed from school grounds if that vehicle is parked on school grounds in violation of Board policy, system-wide regulations, and school rules. The vehicle shall be moved to a place of storage and the registered owner of such vehicle shall become liable for removal and storage of the vehicle.

**STUDENT'S NAME** \_\_\_\_\_  
**Last** **First** **Middle**

**ADDRESS** \_\_\_\_\_  
**Street** **City** **Zip Code**

\*\*\*\*\*UP TO A MAXIMUM OF 2 CARS PER SPACE PER STUDENT\*\*\*\*\*

|   |   |
|---|---|
| <p><b>CAR #1</b> _____<br/> <b>Make</b> _____<br/> <hr/> <b>Year – Model</b> _____<br/> <hr/> <b>Color</b> _____<br/> <hr/> <b>License Plate Number</b> _____</p> | <p><b>CAR #2</b> _____<br/> <b>Make</b> _____<br/> <hr/> <b>Year-Model</b> _____<br/> <hr/> <b>Color</b> _____<br/> <hr/> <b>License Plate Number</b> _____</p> |
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\*\*\*\*\*COPIES OF REGISTRATION(S) MUST BE PROVIDED\*\*\*\*\*

**STUDENT'S N.C. DRIVER'S LICENSE NUMBER** \_\_\_\_\_  
 (no permits or out-of-state licenses please)

**COST OF PERMIT**      \$200.00

**It is considered a privilege to park on school grounds. I have read the Apex High School 2019-2020 Parking Regulations. I understand that I will forfeit my privilege to drive on campus if I fail to abide by all school and state policies.**

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

**Parking Pass Number** \_\_\_\_\_ (assigned randomly)

**Receipt Number** \_\_\_\_\_  
**Check #** \_\_\_\_\_  
**Cash** \_\_\_\_\_  
**On-line Payment** \_\_\_\_\_